

Finance, Performance and Resources select committee – Draft work programme and possible committee items 23.08.2013

Committee	Date	Topic	Description and Purpose	Attendees
<b>Finance, Performance &amp; Resources</b>	5 Sept 2013	Commercial activity update	For Members to examine progress of the Council's commercial activity, including the commercial academy and contract management skills.	Peter Hardy Rose Younger
	5 Sept 2013	Capital Programme	To examine capital spending following a scrutiny recommendation in Jan 2013 'to develop a more strategic and corporate approach' to capital.	John Chilver Richard Schmidt
	5 Sept 2013	Budget Scrutiny	Timeline paper for information & verbal update following the proposal/options paper	N/A
*Joint item with ETLS committee	31 Oct 2013	Section 106 monies (Town and Country Planning Act 1990)	For members to receive a briefing on the allocation of section 106 monies and to review the current status i.e. monies spent, outstanding and earmarked.	TBC
	31 Oct 2013	Property	For members to receive a briefing on the management of the Council's property portfolio, including progress of the Council's Corporate Landlord programme.	Peter Hardy Ian Boll
	31 Oct 2013	Transformation Phase 2 / Target Operating Model	For members to receive a quarterly update on plans being developed to enable the Council to meet future challenges.	Peter Hardy Nick Cave
	31 Oct 2013	Balanced scorecard and joint monitoring report – quarter 2	Paper for information	N/A
	5 Dec 2013	Local Emergency Support (formerly administered by DWP as the 'Social Fund')	For members to have a first look at Council's approach to allocating funding (from April 2013) and to explore how this offering could be developed or improved from April 2014	TBC
	5 Dec 2013	Consultant spend by BCC and use of interim / agency staff	For Members to examine BCC use of and spend on consultants, including comparisons with other authorities	TBC

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	5 Dec 2013	Customer Contact update	For Members to receive a briefing on how services are being re-organised around customers (including customer insight and corporate complaints)	Martin Phillips Amanda Brooke-Webb
	5 Dec 2013	Budget Scrutiny	For Members to review the draft budget proposals relating to portfolios and services within the committee's terms of reference.	N/A discussion item prior to 3 day budget scrutiny hearing
	7 - 9 Jan 2014	Budget scrutiny – evidence gathering sessions	Sessions over 3 days for members to check and challenge the Council's draft budget for 2014/15.	All Cabinet Members with senior officers
	25 Feb 14	Transformation Phase 2 / Target Operating Model	For members to receive a quarterly update on plans being developed to enable the Council to meet future challenges.	Peter Hardy Nick Cave
	25 Feb 14	Strategic Alliances	For Members to receive a progress update on the development of and opportunities for Strategic Alliances	Nick Cave
	25 Feb 14	Commercial activity update	For Members to receive a bi-annual commercial activity update	Peter Hardy Rose Younger
	25 Feb 14	Balanced scorecard and joint monitoring report Q3	Paper for information	N/A
	1 April 14	Corporate Communications	For Members to receive a briefing on corporate communications including effectiveness, audience groups, branding, use of channels	Sophie Payne
	1 April 14	New website capabilities / online offering	For Members to receive an update on the Council's online offering and services available online, following the launch of a new website in May 2013.	Sophie Payne
	1 April 14	Freedom of Information	For Members to receive a briefing on FOI requests, progress and costs and options to make more information available to reduce FOI requests	Neil Doling
	6 May 14	Property	For members to receive a briefing on the Council's property portfolio, including progress of the Corporate Landlord programme.	Peter Hardy Ian Boll

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	6 May 14	Benchmarking	For Members to review the Council's performance compared to other local authorities (statistical neighbours)	TBC
	6 May 14	Olympics Legacy	For Members to receive an update on the Olympics legacy in Buckinghamshire, and how local economic benefits are being achieved.	TBC
	3 June 14	Transformation Phase 2 / Target Operating Model	For members to receive a quarterly update on plans being developed to enable the Council to meet future challenges.	Peter Hardy Nick Cave
	3 June 14	Local Emergency Support (formerly administered by DWP as the 'Social Fund')	For members to revisit this topic and explore how we are meeting the needs of service users and the impacts of BCC policy.	Peter Hardy Richard Ambrose District Council / voluntary sector representatives
	3 June 14	Resilience / Business Continuity planning	For Members to examine the service post-Olympics and to comment on costs, risks and options	Phil Dart Andrew Fyfe
	3 June 14	Balanced scorecard and joint monitoring report – quarter 4	Paper for information	N/A
	8 July 14	Employee engagement	For Members to receive a briefing on employee engagement work, including use of Viewpoint survey and Employee Reps	Frances Mills
	8 July 14	Employee Terms and Conditions / staff management practices	For Members to examine employee terms and conditions, impact of savings, staff absence rates, and comparisons with other local authorities	Chris Daltry
	8 July 14	Resourcing contract	For Members to receive a briefing on staffing levels and the Pertemps resourcing contract. To review recommendations raised in the Hays review (Jan 2010) and consider future resourcing needs.	Chris Daltry